



## Checklist for a German National Visa

### - SEEK VOCATIONAL TRAINING PLACE

#### (Section 17 Residence Act)-

You can enter Germany to look for a vocational training place if your German language skills are **at B2 level and you are younger than 25 years old**. You can find out more about living and working in Germany here: <https://www.make-it-in-germany.de>

Before booking an appointment, please prepare the following documentation for your visa. The following documents are to be submitted **personally** at the Embassy **after booking** an appointment.

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#### IMPORTANT:

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1. Please provide the **original documents** in the **first (1.) pile** in the below mentioned order!
2. Please also provide **two copies** of all documents in **two (2) identical piles!**
3. The Embassy reserves the right to request additional documents.

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#### DOCUMENTS:

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- Fully completed and **signed application form** for “national visa” ([here](#))
- Where applicable: **Declaration** fully completed and signed regarding contact details and power of attorney
- Valid passport** (valid for at least 6 months and with at least two (2) completely empty pages)
- Recent **biometric passport photos** (see [specimen photos](#), other photos cannot be accepted and delay the visa process)
- Proof of German language skills** (at least B2 in the form of a recognized **original language diploma**)
- Letter of motivation** outlining for what jobs and where a vocational training place is sought
- Curriculum vitae** in tabular form indicating professional experience to date
- Proof of qualification:** Original school-leaving qualifications (all pages)

- Proof of adequate **health insurance** cover: Health insurance in line with EU standards (covering the entire Schengen area, minimum coverage of 30,000 €, valid from the day of entry for the entire stay).
- Proof of adequate **financial means** through one of these options:
  - a. Confirmation of a blocked account in Germany with a balance of **6.164,40 EUR** for half a year / **1.027,40,-** EUR per month payable and additional funding to finance departure from Germany where applicable totaling ca. 1.500,- € must be proven.
  - b. Formal letter of obligation according to §68 AufenthG for the entire duration of stay (not older than six months at the time of application)
- In case of previous long term stays in Germany: **deregistration conformation** from the registration office of the last place of residence
- Processing fee of 75 €. Payable only in **cash in RWF**.

Applicant of a nationality other than Rwandan:

- Proof of habitual abode by “**residence permit/visa**”

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**Completeness of application**

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Is the application complete?

- Yes    No, the information/documents indicated above are lacking. I was informed that I have to submit the missing documents till \_\_\_\_\_

Declaration when application is not complete:

I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.

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place, date, signature, name