



## Information sheet: FAMILY REUNIFICATION REFUGEE (SPOUSE)

### Basic information

- Basic information (also application form) can be found on our website here: <https://kigali.diplo.de/rw-en/service/05-VisaEinreise>
- Certificates, diplomas, etc. must be presented in the original with apostille/legalisation. Your original documents will be returned to you once your application has been processed.
- As a rule, visa applications must be approved by the relevant foreigners authority in Germany. The visa can only be issued when this approval has been received.
- **Processing time is as a rule ca. 8-10 weeks** but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book when you have received your visa.
- The mission abroad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the mission abroad to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

## Visa application checklist

The following documents are to be submitted personally at the Embassy after booking an appointment. Please provide the documents in **two identical** piles in the following order:

	<b>Missing</b>
Two (2) fully completed and signed application forms for “national visa”	
Where applicable, two (2) <a href="#">declarations</a> fully completed and signed regarding contact details and power of attorney	
Two (2) copies of the passport of the spouse who lives in Germany	
Two (2) copies of the residence permit	
Two (2) recent biometric passport photos (see specimen photos)	
Valid passport (personally signed, valid for at least 6 months and with at least two (2) completely empty pages)	
Two (2) uncertified copies of the data page of your valid passport	
<b>Original legalized</b> birth certificate (“acte de naissance & jugement suppletif” when birth before 2016) (please note: “attestation de naissance” is not accepted) and two (2) copies	
<b>Original legalized</b> original marriage certificate (“acte de mariage”) and two (2) copies	
<b>Official certificate of recognition as a refugee</b> of the spouse who lives in Germany and two (2) copies	
Confirmation letter indication the address where the applicant will stay together with spouse in Germany and a copy	
Proof of knowledge of the German language (equivalent A1 level of Goethe Institute) and two (2) copies. The certificate must not be older than two years.	
Proof of adequate health insurance cover (medical and travel insurance)	
Timely notification in accordance with Section 29 (2) no. 1 of the Residence Act, which offers your spouse and minor children a simplified procedure for family reunification in Germany. (two (2) copies)	
<b>If the spouse has not filled out the timely notification within 3 months after the recognition as a refugee</b>	
Tenancy contract (two (2) copies)	
Proof of financial means: (two (2) copies) <ul style="list-style-type: none"> <li>• work contract,</li> <li>• pay-slips of at least the last 3 months</li> <li>• and bank statements of at least the last 3 months</li> </ul>	
<b>Applicant of a nationality other than Rwandan</b>	
Proof of habitual abode by “residence permit/visa”	
<b>Fee</b>	

Processing fee of 75 €. Payable <b>cash in RWF.</b>	
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<b>Completeness of application</b>
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The application is complete: <input type="checkbox"/> Yes <input type="checkbox"/> No, the information/documents indicated above are lacking.
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<p><b>Declaration when applications are not complete:</b> I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.</p> <p>_____ place, date, signature</p>
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