



Visa requirements for PROFESSIONAL TRAINING in Germany
(The listed documents are to be presented personally)

- **2 application forms for “National Visa”**, duly filled in and signed by the applicant
- **2 recent photographs** (biometric for passport)

All documents must be submitted in **original and 2 photocopies!**
Please provide the documents in **two identical piles in the following order:**

- **Valid passport** at least 6 months valid and with 2 blank pages
- Non Rwandans must have a valid **residence permit** for Rwanda
- Professional training **contract and training program** (if training in hotel business registration (IHK) of hotel)
- Proof of **German language skills** – at least A2 Level (Goethe Institute Certificates are accepted) – for training in health sector B2
- **Letter of motivation** (why do you want to be trained in Germany)
- **Curriculum vitae**
- **School leaving certificates/academic certificates** (O-level/A-level)
- **Professional experience** (if applicable)
- Proof of a **medical and travel insurance**
- **Proof of accommodation** in Germany
- **Proof of financement** of your stay in Germany (at least 800 € gross per month)

The Embassy reserves the right to request additional documents. In order to be processed, your visa application must be complete. Processing time will be **8 to 10 weeks**. Processing fee of **75 Euro** must be **paid in local currency (RWF)** in cash on the basis of the embassies current exchange rate.