



## Information sheet: FAMILY REUNIFICATION for CHILDREN

### Basic information

- Basic information (also application form) can be found on our website here: <https://kigali.diplo.de/rw-en/service/05-VisaEinreise>
- Certificates, diplomas, etc. must be presented in the original with apostille/legalisation. Your original documents will be returned to you once your application has been processed.
- As a rule, visa applications must be approved by the relevant foreigners authority in Germany. The visa can only be issued when this approval has been received.
- **Processing time is as a rule ca. 8-10 weeks** but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book when you have received your visa.
- The mission abroad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the mission abroad to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

## Visa application checklist

The following documents are to be submitted personally at the Embassy after booking an appointment. Please provide the documents in **two** identical piles in the following order:

	<b>Missing</b>
Two (2) fully completed and signed application forms for “national visa” Signature of both parents is needed	
Where applicable, two (2) <a href="#">declarations</a> fully completed and signed regarding contact details and power of attorney	
Two (2) copies of the passport of both parents	
Two (2) copies of the residence permit if spouse is not a German national	
Two (2) recent biometric passport photos (see specimen photos)	
Valid passport (personally signed, valid for at least 6 months and with at least two (2) completely empty pages)	
Two (2) uncertified copies of the data page of your valid passport	
<b>Original legalized</b> birth certificate and two (2) copies (“acte de naissance & jugement suppletif” when birth before 2016) (please note: “attestation de naissance” is not accepted)	
if applicable: <b>Original legalized</b> original marriage certificate (“acte de mariage”) of the parents and two (2) copies	
If applicable: legalized proof of change of custody (e.g. court order, documents about adoption, death certificate of parent)	
Confirmation letter by the mother/father explaining the situation and containing the address where the applicant will stay together in Germany and copy	
If applicable: Legalized acknowledgement of paternity and two (2) copies	
If one parent stays in Rwanda: authorization for resettlement of child and two (2) copies	
If the applicant is 16 years or older: Original proof of German language skills: (equivalent A1 level of Goethe Institute). and two (2) copies	
Proof of adequate health insurance cover (medical and travel insurance) and two (2) copies	
<b>If the parent in Germany is not German national, EU citizen:</b>	
Tenancy contract, two (2) copies	
Proof of financial means: two (2) copies <ul style="list-style-type: none"> <li>• work contract,</li> <li>• pay-slips of at least the last 3 months</li> <li>• and bank statements of at least the last 3 months</li> </ul>	
<b>Applicant of a nationality other than Rwandan</b>	
Proof of habitual abode by “residence permit/visa”	
<b>Fee</b>	

Processing fee of 40 €. Payable <b>cash in RWF.</b>	
<b>Completeness of application</b>	
The application is complete: <input type="checkbox"/> Yes <input type="checkbox"/> No, the information/documents indicated above are lacking.	
<b>Declaration when applications are not complete:</b> I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.  _____ place, date, signature	

- If the applicant is 16 years or older: Proof of **German language skills**