



Embassy
of the Federal Republic of Germany
Kigali

ADDRESS: KN 27 ST 5
Kigali, Rwanda

CONTACT
TEL: + 250-280-575-222
+ 250-280-575-141
FAX: + 49-30-1817-67201
MAIL: info@kigali.diplo.de
INTERNET: www.kigali.diplo.de

Visa requirements for INTERNSHIP in Germany
(The listed documents are to be presented personally)

- **2 application forms for “National Visa”**, duly filled in and signed by the applicant
- **2 recent photographs** (biometric for passport)

All documents must be submitted in **original and 2 photocopies!**
Please provide the documents in **two identical piles in the following order:**

- Valid **passport** at least 6 months with 2 blank pages
- Non Rwandans must have a valid **residence permit** for Rwanda
- **Internship contract** with German employer
- Proof of Rwandan university that the **internship is compulsory** (Fachpraktikum)
- **Letter of motivation** (why do you want to be trained in Germany)
- **Curriculum vitae**
- **School leaving certificates/academic certificates** (O-level/A-level)
- **Professional experience** (if applicable)
- **Proof of accommodation** in Germany
- Proof of a **medical and travel insurance**
- **Proof of financement** of your stay in Germany (at least 800 € gross per month)

The Embassy reserves the right to request additional documents. In order to be processed, your visa application must be complete. Processing time will be **8 to 10 weeks**. Processing fee of **75 Euro** must be paid in local currency (RWF) in cash on the basis of the embassies current exchange rate.